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InfoTech News

Information Technology Resource Management Council, Boise, ID

January 2002

ITRMC Vision: Assure standardized, effective, and efficient statewide access to information and services.

Revised State IT Plan Adopted

At its August 29, 2001 meeting, the Information Technology Resource Management Council (ITRMC) voted unanimously to adopt a revision of the State Information Technology Plan*.

This Strategic Plan outlines **five opportunities** for the state, to: implement 'one government'; leverage information technology as a strategic asset; provide secure access and confidentiality; expand participation in digital government; and recruit and retain a proficient IT workforce. Ultimately, the goal with these opportunities is a **citizen-centric government for Idahoans**, who are not only consumers of government services but are shareholders of government. The State IT Plan is a broad framework and vision for the state's IT direction.

ITRMC IT Policies, Enterprise Standards, and Guidelines** are provided as appendices to the State IT Plan. Since the ITRMC's August 29th meeting, policies,

standards and guidelines have been adopted in a number of areas.

According to the ITRMC Staff, positive feedback was received from a number of state agencies involved during the course of the Plan revision and incorporated into the documents. The Deputy Attorney General of the Department of Administration also reviewed the entire document, including policies and standards.

Said Rich Elwood, Statewide IT Coordinator, "The accomplishments made over the past several years as a result of Council presence and activity made it possible to move forward with a new vision and initiatives." The Plan provides the **overall IT direction** for the state.

**To view the entire State IT Plan, go to:*

http://www2.state.id.us/itrmc/stateplan/it_plan.htm

***For more information, go to the ITRMC Web site:*

<http://www2.state.id.us/itrmc/>

One ITRMC Committee, Two Work Groups Formed

The **Idaho Geospatial Committee (IGC)** was established by executive order of Governor Kempthorne (April 13, 2001) for the purpose of providing policy-level direction and promoting efficient and effective use of resources for matters related to geographic information. Recommendations for Committee membership—including representatives of private industry, and federal, tribal, state, and local governments—were accepted by ITRMC at its June 20, 2001 meeting. The Committee's mission is to provide a forum for the GIS community to facilitate the use, development, sharing and management of geospatial data; and to communicate the value of geospatial information to citizens and decision-makers.

For more information, go to:

<http://www2.state.id.us/itrmc/council/committees.htm>

On December 7, 2001, the ITRMC Staff was encouraged to move ahead with the formation of two work groups to address: the creation of a statewide IT security plan, and gathering research on the benefits of a single, shared e-mail service for the state. Research with regard to issues surrounding a shared business recovery site for state agencies will also be handled as part of the IT security plan process.

For more information, contact the ITRMC Staff, itrmc@adm.state.id.us or 208 332-1876.

2001 Digital Government Boot Camp Facts

- 290 Attendees, including 50 'Best Practices' booth participants
- Sponsorship by corporate partners covered about 77% of costs
 - Evaluations were received from 18% of attendees
 - Overall approval rating: 3.98 (on a scale of 1-5)

Council Update: Recent Meetings*

December 7, 2001

- ITRMC IT Enterprise Standards, Category 2120 Electronic Mail—Messaging, and Category 5110 Metatags were approved**.
- A report on the 2001 Digital Government Boot Camp for Idaho Policy Makers was given.
- Brett Richard demonstrated the Dept. of Labor's Internet Self Registration for Work System.
- J.D. Williams, Chairman, gave an update on the Secure Access to Applications and Data Work Group (SATAD).
- Liza Fox, Chairman, reported on the Idaho Geospatial Committee (IGC).
- There was discussion on a state IT Security Plan; a Work Group Chair was approved.
- A state Digital Government Conceptual Architecture work plan was discussed; a Shared E-Mail Service Work Group Chair was approved.
- Brief updates were given on the following: IDANET, Purchasing contracts, Access Idaho, Business Recovery planning, ROI Guideline development.

October 25, 2001—

2002 Digital Government Boot Camp for Idaho Policy Makers

- Opening comments made by Lieutenant Governor Jack Riggs.
- Keynote: Jerry Mechling, Ph.D., Harvard Univ. JFK School of Government, "8 Imperatives for Leaders in a Networked World"
- Guest Speaker: Edward Fraga, Gartner Consulting Services, "How to Plan, Design, Fund, Measure and Benefit from Digital Govt."



Major ITRMC Accomplishments for 2001

- Revised State Information Technology Plan
 - Developed ITRMC IT Policies, Enterprise Standards, and Guidelines
 - Continued oversight of accessidaho.org
 - Successfully planned and conducted the Digital Government "Boot Camp" for Idaho Policy Makers
 - Established the ITRMC IT Achievement Award Program
 - Purchased statewide SPOT Image map
 - Continued oversight of ITTP Employee Training Program
 - Formed new committee and work groups (Idaho Geospatial Committee; Metatag, SATAD, IT Security Plan, and Shared E-Mail Service work groups)
- Guest Speaker: David Temoshok, Office of Government-wide Policy, General Services Administration, "Network Security and Protection of Govt. Information"
 - ITRMC IT Achievement Awards presentation and luncheon.
 - Idaho 'Best Practices' Booths
 - Keynote: Gina Smith, CEO, The New Internet Computer Company, "New Opportunities through Emerging Technologies"
 - Panel: Digital Govt. in Idaho
- Commission, was introduced as the newest member of ITRMC.
- All categories associated with ITRMC IT Enterprise Standards 3000 were approved**.
- ## August 29, 2001
- Ann Heilman spoke on the Division of Human Resources' new IT hiring process.
 - Steve Wilson presented an overview of the Tax Commission's CATS (convert all tax systems) project.
 - J.D. Williams, State Controller, gave an update on the Secure Access to Applications and Data Work Group (SATAD).
 - John Peay, Chair, reported on Metatag Work Group activities.
 - The **State IT Plan was adopted.
 - The following **ITRMC IT Policies were approved: 1010, 1020, 1030, 2010, 2020, 2030, 2040, 3010, 3020, 3030 and 4010
 - Brief updates were given on the following: 'Boot Camp' planning, development of a state IT security plan, HIPAA, IDANET, PC Leasing Program.

October 17, 2001—

Special meeting

- Gary Stivers, State Board of Education, was introduced as the newest member of ITRMC.
- ITRMC IT policies 1040, 1050, 1060 and 2050 were approved**.
- ITRMC IT Enterprise Standards, categories 2100, 2110 and 2510 were approved**.
- ITRMC IT Enterprise Guidelines, Category G115 was approved**.

October 2, 2001—

Special Teleconference

- Steve Wilson, Idaho Tax



Introducing...
TECHNOLOGY DAY
Monday, January 28th
Capitol Rotunda

*Full copies of approved ITRMC minutes available on-line:
<http://www2.state.id.us/itrmc/council/mtgmins.htm>
**For more information go to: <http://www2.state.id.us/itrmc/>

Committee/Work Group Activities

Access Idaho Steering Committee

The Access Idaho Steering Committee continues to hold monthly meetings for the purpose of approving Service Level Agreements and providing general oversight to the Access Idaho project.

**For more information, go to:* <http://www.state.id.us/ai/about.html>

Idaho Geospatial Committee (IGC)

The IGC held its first meeting on October 19, 2001. At that time, Members adopted by-laws; set up three AdHoc subcommittees*; and established technical working groups (TWG's)*. The next IGC meeting is scheduled for February 7, 2002.

**For more information, go to:*

http://www2.state.id.us/itrmc/council/IGC/IGC_about.htm

Metatag Work Group

Metatags recommended by the Metatag Work Group in the form of a standard (5000—Information and Data, Category 5110 Metatags*) were adopted by the ITRMC at its December 7, 2001 meeting.

**To view the standard, go to:*

<http://www2.state.id.us/itrmc/standards.htm#Category: 5110>

Public Safety, Emergency Communication Committee

Trunked Radio Subcommittee: This group is researching various aspects of Trunked radio technologies/systems (best practices, funding options). Current technology and radio frequencies deployed in the State of Idaho are being reviewed, as well.

E911 Subcommittee: This team meets quarterly to determine the best approach in providing funding to assist counties within the State of Idaho with funding sources to procure updated 911/enhanced 911 functionality.

Secure Access to Applications and Data (SATAD) Work Group

The SATAD Work Group is developing a policy for digital signatures. As reported at the August 29, 2001 ITRMC meeting, the Work Group recommended an outsourcing model as best suited for Idaho. They are moving forward, aided by the Division of Purchasing and Attorney General's Office, in the development of an RFP.

Year 2002 ITRMC Meeting Dates

** **Next Meeting** **

Wednesday, February 20 from 1:30 to 3:30 p.m.,
East Conference Room, Joe R. Williams Building

All subsequent meetings will be held on
Wednesdays, 8:30 to 11:30 a.m. (unless otherwise noted)

**April 17, June 19, August 14,
October 1—Digital Govt. 'Boot Camp' (Tuesday,
8 a.m. to 5 p.m., Boise Centre on the Grove), December 11**

Note: All meetings are subject to change. Please check our Web site for an update—<http://www2.state.id.us/itrmc/council/meetings.htm>

ITRMC Members

Chairman:

Pam Ahrens, Dept. of Administration
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Executive Agency Officers:

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Karl Kurtz, Dept. of Health & Welfare
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Public Safety Official:

E.D. Strickfaden, Idaho State Police
(208) 884-7003, estrckf@dle.state.id.us

Agency Information Systems Mgr.:

Steve Wilson, Idaho Tax Commission
(208) 334-7853, swilson@tax.state.id.us

Judiciary Appointment:

John Peay, Idaho Supreme Court
(208) 334-3868, jpeay@jsc.state.id.us

Elected Officer:

J.D. Williams, State Controller
(208) 334-3100, jwilliam@sco.state.id.us

State Board of Education:

Gary Stivers, Executive Director
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Supt. of Public Instruction:

Dr. Marilyn Howard, Dept. of Education
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Rural Interests Representative:

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Local Government Representative:

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Industry IT Executive:

Roger Parks, J.R. Simplot Co.
(208) 327-3200, rwparks@simplot.com

Legislative Appointments:

Senator Hal Bunderson, Meridian
(208) 888-7156, hbunderson@aol.com

Senator Bert C. Marley, McCammon
(208) 254-3586 / (208) 254-3711

Representative Lee Gagner, Idaho Falls
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Representative appointment pending

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Emerging Developments

♦ Nathan Bentley, State GIS (geographic information systems) Coordinator has received authorization from the Division of Purchasing to move ahead with the add-on **purchase of 2.5-meter SPOT imagery** for the state. By placing the order by December 31, 2001, the state received a discount of over 50%.

♦ The ITRMC Staff has been involved with various activities pertaining to **business recovery**: the Staff held a meeting with interested IT managers from seventeen agencies to discuss the feasibility of a shared or reciprocal business recovery site; members of the Staff have attended several events dealing with business recovery, including webcasts, teleconferences, and meetings; and Rich Elwood (Statewide IT

Coordinator) and Don Fournier (ITRMC IT Policy Analyst) joined the Bureau of Disaster Services' Statewide Emergency Videoconferencing Task Force. (Meeting discussions include disaster training and coordination of resources.)

♦ The Staff is doing research into **return on investment (ROI) for IT projects** in order to provide information to agencies, perhaps in the form of a guideline adopted by the Council. This information could assist agencies in the justification of major IT projects.

♦ Access Idaho has recently held discussions with the Dept. of Administration regarding the creation of a technology awards contest for junior and senior high school students.

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InfoTech News is a newsletter for the **Information Technology Resource Management Council**. Anyone wishing to contribute information and ideas for future articles; has questions regarding the Council and its Mission, the **ITRMC Staff** and its activities; or would like to be on the mailing list, please contact:

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